



HSE LIBRARY - HOW TO ... REVIEW & RENEW ITEMS ON YOUR LIBRARY ACCOUNT

Your personal Library catalogue account allows you to view the items you have on your library account and view your personal details. When logged into your personal account you can see the items you have borrowed, renew them and

reserve items.



kohaStep 1

Access the library catalogue by clicking 'HSE Libraries catalogue' on the front page of the website

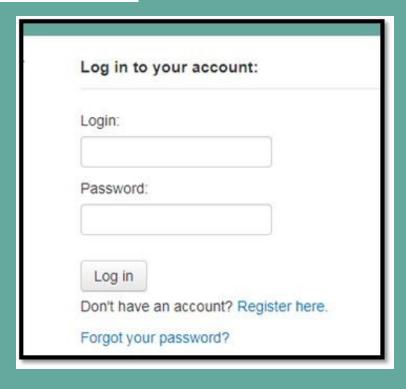


Step 2

You will need to use your password to access your account. Your username to access your account will be firstname.lastname

NOTE: If you do not already have a library borrowing account click 'register here' to set one up





Forgotten password recovery To reset your password, enter your login or your email add

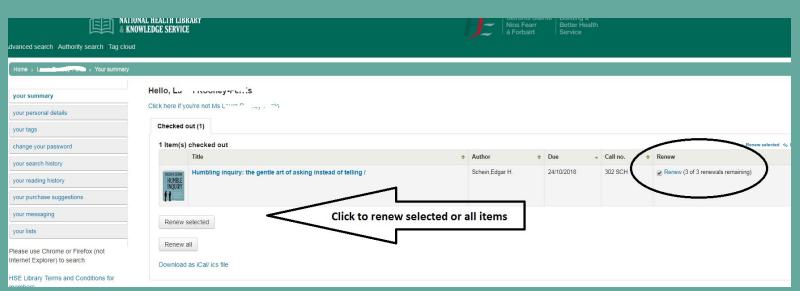
Login: Email: Submit

Step 3

If you have a library borrowing account but have not accessed your personal library details before click 'forgot password' then enter your login which will be firstname.lastname and the email address on your library account. An email with a password will be sent to you

Step 4

Once logged in to your account you can see the items you have borrowed and their due dates. To renew select the item & click renew, or select 'renew all' to renew all items. You can also see your borrowing history, change your password or make purchase suggestions to the library.



If you have problems accessing your account contact your local HSE library

Prepared by the National Health Library & Knowledge Service NATIONAL HEALTH LIBRARY

