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Title :	Regional Medical Library Seating Policy		
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## Justification

This seating policy specifies seating rights for library users in the HSE Mid-West Regional Medical Library located in the University Hospital Limerick :

The aim of the seating policy is to

- Clarify seating arrangements for library users
- Ensure equity of access to study spaces and pc's

## Seating policy

- Library study places are offered on a **"FIRST COME FIRST SERVED"** basis.
- Any study space left unattended for more than 45 minutes may be cleared for use by another student
- Please do not leave laptops, hard drives, headphones, phones or any other valuables unattended for **any** length of time.
- The library shall not be responsible for any stolen or damaged property.

Due to the demand for space in the Regional Medical Library, we will have staff patrolling the study desks and pc's desk to ensure compliance with the seat booking policy as outlined above.

Desk remaining unoccupied for more than 45 minutes will be cleared and released for use to another user. Any material removed from the desk will be available to retrieve from a box behind the front desk.

if the desk unoccupied has been cleared you may seek alternative space in the library.