CITING REFERENCES
When writing a piece of work you will need to refer in your text to material written or produced by others. This procedure is called citing or quoting references. Consistency and accuracy are important to enable readers to identify and locate the material to which you have referred. The same set of rules should be followed every time you cite a reference.
At the end of a piece of work, list references to documents cited within the text. This list is called a Reference List.
A Bibliography is a list of all documents and references consulted when writing the document.

REFERENCING STYLES
There are many different systems for citing references used in Publishing and Academic writing, eg Harvard Referencing, Vancouver Citation Style, American Psychological Association (APA) style, Modern Language Style (MLA).

Publishing
Publishers will have detailed information on their own preferred referencing style and this will be outlined in the publisher’s own Instructions to Authors.

Studying
Similarly, if you are studying or undertaking further education with an Academic Institution they will provide you with further detailed guidance on their referencing requirements.

Citation within the text
- Name of author, year and page number are given in parentheses: e.g. A more recent study (Stevens 1998, p.468) has shown the way theory and practical work interact.

Quotations:
- Single page, use author year and p for page number, Brown 2010, p12
- Page Range, Brown 2010, pp 12-15,
- No page numbers, give section heading, Brown 2010, Section 1
- If there are three of more authors, use the name of the first author et al, year.
- If it is a reference to a newspaper article, the name of the newspaper is given: e.g. More patients are availing of vaccination (The Irish Times 2001, p. 4)
- If referring to a source quoted in another source, both are cited in the text: e.g. A study by Jones (2001 cited Smith 1998, p.28) showed…….
**Reference List & Bibliography**

References are listed in alphabetical order of authors’ names. If you have cited more than one item by a specific author, they should be listed chronologically (earliest first), and by letter (1993a, 1993b) if more than one item has been published during the specific year.

### Book with one Author

Author Name, initial(s). (Year of publication) *Title: Subtitle*, Edition, Place of publication: Publisher. [2nd, 3rd, 4th ....editions only, not 1st].


### Book with more than one Author

Author(s) name, initials. (Year of publication) *Title of book: subtitle*, Edition, Place of Publication: Publisher.


### Book Chapter/Contribution

Author(s) name, Initials. (Year of publication) ‘Title of chapter/contribution’ in Editor(s) name, initials. Of book containing the contribution, ed(s), *Title of book: subtitle* Place of Publication: Publisher, page numbers.


### Journal Article

Author’s Name, Initials. (Year of publication) ‘Title of article’, *Title of journal*, Volume number and (part number), Page numbers [or ID number if e-only journal].


### Newspaper article


### Conference Paper

Author name, initials. (year of publication) ‘Title of conference paper’ in Chair of conference, eds. *Title of the Conference Proceedings*, Location, date, place of publication, publisher, page numbers, Available [web address or doi]. Accessed date.


### Web page

Author(s) , Initials., (Year). *Title*, [online]. (Edition). Place of publication, Publisher (if known). Available [web address or doi] [Accessed Date].


### Tweet

Author name, initials (@username) year of posting. Full text of tweet [Twitter] date and time of tweet, Available [web address] [accessed date].
**Vancouver System of Referencing: Examples**

In the Vancouver Style, which is also known as the numeric or the footnote/endnote system, cited publications are numbered consecutively in the order in which they are first cited in the text. At every point in the text where a particular work is referred to, the number of the reference is included in brackets.

For up to six authors include all names; if there are more than six, give the first six authors' surnames and initials followed by et al.

Periodical titles are commonly abbreviated.

**Book with one Author**

Author’s Surname Initials. Title Edition. Place of Publication: Publisher; Year of Publication.


**Book with up to six Authors**

Authors Surnames Initials. Title. Edition. Place of Publication: Publisher: Year of publication.

Weick KE, Sutcliffe KM. Managing the unexpected resilient performance in an age of uncertainty. 2nd ed. San Francisco: John Wiley & Sons; 2007

**Journal Article**

Author(s) surname Initials. Title of article. Abbreviated Journal Title. Year of Publication, Volume (Issue): Pages.

McAleer MA, Flohr C, Irvine AD. Management of difficult and severe eczema in childhood. BMJ. 2012 345 e4470

**Website**

Authors. Webpage Title [Internet]. Location: Publisher: Year of Publication. Available from:


**Tweet**

Author Surname Initials or Twitter name. Text of entire tweet or, the first few words: Tweet URL Year Month Day of Tweet. [cited year month day] Available from: twitter account url.

ISS Research. ICYMI: A tool aboard the @Space_Station is helping scientists better understand how black holes evolve: [https://twitter.com/ISS_Research/status/1084930505429135369](https://twitter.com/ISS_Research/status/1084930505429135369) [2019 Jan 14]. Available from [https://twitter.com/ISS_Research](https://twitter.com/ISS_Research)

*Note: These are examples only, please also refer to referencing guidelines provided by academic institution or publisher*
APA System of Referencing: Examples

The APA or American Psychological Association referencing system is widely used within the Social Sciences and Behavioural Sciences. The most common style used is double spacing with the first line left justified and an indent on the second and subsequent lines. All references are in alphabetical order

Book with one Author
Author Surname, Initials. (Year). Title in Sentence Case and Italics. Place of Publication: Publisher


Citation within a text: Williams (2012) discussed stress and worry….

Book with more than 7 authors
Enter first 7 authors as per title page. If there are 8 authors or more, enter the first 6 names, then three ellipsis points … then add the last name.


Citation within a text: Walker et al (2007) stated….

Journal Article
The first 7 authors in order of appearance, If there are 8 authors or more, give the first 6 authors then three ellipsis points … then the final author.

Author, Initial. (Year). Title of article. Title of journal in Italics and sentence case, volume (in italics), issue, page numbers, DOI.


Website
Author, Initial, (date if available). Title. Title of website in italics. Retrieved from


Tweet
Author Screen Name. (Year, Month Day). Full post or truncated version. [Twitter post]. Retrieved from